

## MY NEW YEAR'S GOALS FOR

# Home Organization

1. What are you grateful for in your current home?
2. What would you enjoy more about your home if it were more organized? Would you entertain more or relax more easily? Think about the deeper goals of your organization.
3. With #2 in mind, what areas of your home need the most work? Choose 3 areas to start, i.e. master bedroom closets, backdoor entry table, bathroom vanity drawers, etc.
4. For each area, set goals: decluttering, organization, cleaning.
5. Write down the individual steps to reaching your goal and assign dates to them. How long do you think it will take? Can you finish the tasks over a few days or weekends?
6. Delegate where you can, and make job assignments in your notebook. Note deadlines from #5.
7. Stick to your schedule, but allow for edits or interruptions where necessary.
8. Use your journal to make shopping lists for any organizing tools that are needed – but only if they are needed!
9. Once you've finished an area, make some notes about how you feel about it. Are you finding daily tools more easily? Do you feel free from clutter?
10. Write about maintaining your organization. What daily, weekly or monthly habits are required to keep your home organization intact?
11. Enjoy your accomplishment.

